CRS Truck
Use Policies & Best Practices

General Policies

- Email Shawn Dennis (spdennis@umd.edu) to make a reservation for a CRS Vehicle.
- Do not leave trash in the vehicles. Clean up after yourselves. Leave the vehicle cleaner than you found it.
- Pick-up and return the vehicle on time. Be courteous of Shawn’s time.
- Complete the mileage record log in the vehicle.
- All drivers must be approved to drive. Drivers must have a valid driver's license, less than 6 points on their driving record, be over 18 years of age, and submit a Driver Form (with a copy of the front of the Drivers License).
- Drivers are responsible for the safety of all passengers and are expected to use extreme care when transporting club members to an event/tournament. Drivers must be capable of operating a vehicle (rested, alert, etc.) and comfortable operating the type and size of vehicle being used. Additionally, the driver is expected to:
  - Inspect the tires and adjust the seat and mirrors before starting the vehicle.
  - Ensure that the vehicle is not driven if there is a mechanical problem.
  - Luggage must be packed so that the driver's view is not obstructed.
  - Make sure that he/she is comfortable with the size of the vehicle.
  - Ensure that all passengers are in their seat belts prior to departure.
  - Focus on driving. Do not change the radio station, adjust the temperature, talk on cell phones, text message, etc. The front seat passenger is responsible for those items.
  - Obey all traffic, parking, and safety laws, including the speed limit. Drivers assume responsibility for all traffic and parking tickets.
  - Keep a safe following distance.
  - Drive defensively - be prepared for the unexpected.
  - Stop for fuel when the fuel gauge drops below 1/4 full.
  - Use caution when traveling or stopping on unpaved surfaces to avoid getting stuck.
  - Reduce speed in rain, fog, snow, or ice. Change drivers often. Pull over if conditions are too hazardous for safe driving.
- While driving, a rest stop of not less than 15 minutes must occur every 2.5 hours. No single driver may drive for more than 4 hours. If the driver is sleepy, switch immediately.
- No travel may occur between the hours of midnight and 6:00am.
- Report all traffic tickets, parking violations and minor vehicle damage to the Assistant Director-Sport Clubs within 24 hours of your return to campus.

Accidents & Emergencies

- In the event of an automobile accident:
  - Stay calm and call the police.
  - Do not discuss the accident with anyone except for the police or UMD representatives. Do not admit fault for the accident.
  - Complete the Motor Vehicle Accident Form (in your travel packet), and submit it to the Assistant Director-Sport Clubs upon your return.
- Call 911 in the event of a medical emergency. Contact Sport Club professional staff if 911 is called or if someone is transported to a medical facility.
- Always be sure to complete an Accident Report after any injury. Turn in accident reports as soon as possible to a CRS staff member.